



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

Marlon I. Brown, DPA
ACTING DIRECTOR

1/29/2024

Shannon Galla
YMCA Child Development Center
1027 McRae Hill Rd, Traverse City, MI, , 49685

License Number: DC280379266

Dear Shannon Galla,

This letter is to advise you that the 01/29/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
722.115n(3)	During the inspection, I found that child care staff members Caitlin Riley and Destiny Mount had not completed new consent and disclosure forms when they completed their reprints for the comprehensive background check.	The licensee designee (Shannon Galla) had Caitlin Riley and Destiny Mount complete new consent and disclosure forms for their reprints. To maintain compliance, the licensee designee (Shannon Galla) will have employees sign a new consent and disclosure form for reprints when I schedule the fingerprint appointment on the CCBC. The licensee designee (Shannon Galla) will also review staff files three times a year to ensure staff record compliance.	1/29/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Codie Mayhew, Licensing Consultant